

To

(Through email)

All the Estate Officers, HSVP
(In the State).

Memo: 239293


Dated: 21-07-25

Subject: Regarding Operational Procedures under the House Allotment Portal.

In reference to the above cited subject it is intimated that the, applications for allotment of HSVP Staff Quarters will be accepted from the 1st to the 20th of every month through the e-Awas portal and on 21st of each month, the system will automatically process the applications and generate merit-based results, which will be made available to the concerned Member Secretaries of the HSVP House Allotment Committee. The House Allotment Committee, after due diligence, is expected to conduct its meeting and finalize allotments between the 22nd and the last working day of the month and upload the proceeding of the meeting on the portal.

The login credentials for the Member Secretaries have already been circulated and again attached herewith for the reference. Upon login, the Estate Officer will receive an OTP on their registered mobile number, which must be entered to access the portal.

DA/as above.

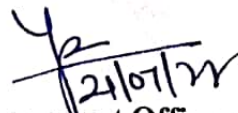

21/07/25
Enforcement Officer
HSVP, Panchkula

Endst. No: 239297

Dated: 21/07/25

A copy of the above is forwarded to the following for information, please.

1. The Administrator (HQ), HSVP Panchkula
2. All Zonal Administrators, HSVP in the State
3. The Secretary, HSVP, Panchkula
4. PA/CA HSVP for the kind information of W/CA HSVP, Panchkula, please.


21/07/25
Enforcement Officer
HSVP, Panchkula